



# YUMA COUNTY

## RECRUITMENT ANNOUNCEMENT

**Position:** Deputy Sheriff  
**Department:** Sheriff's Office  
**Classification:** Non-Exempt, Eligible for overtime compensation  
**Salary:** \$31.12 - \$37.16/ hr. D.O.Q.  
**Grade:** 256  
**Close Date:** Open until filled

THE COUNTY OF YUMA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY

**NATURE OF WORK:** Under general supervision, performs technical work of moderate difficulty in law enforcement and investigative duties. This position has department specific responsibility.

**EXPERIENCE & EDUCATION:** High School Diploma or GED equivalent; AND Arizona Peace Officer Standards and Training Certification within one (1) year of appointment; OR an equivalent combination of education and experience. Preference will be given to applicants that are currently AZPOST Certified.

**ADDITIONAL REQUIREMENTS:** This classification requires the applicant to successfully complete a background check, physical, psychological and polygraph examination, and drug test prior to appointment; must be 21 years of age and a United States citizen; must possess and maintain a valid driver's license; must be willing to submit to random drug testing; and must have the ability to work all three shifts (days, afternoons, and graveyards), holidays, and weekends.

**\*\*NOTE TO APPLICANTS\*\***

If selected for testing, applicants will be notified by telephone and/or by mail of testing date, time and location. Please do not arrive more than 30 minutes prior. Testing will begin promptly at the time indicated.

**ANY APPLICANT WHO IS LATE WILL NOT BE ALLOWED TO PARTICIPATE  
IN THE TESTING PROCESS**

The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and requirements.

**\*\*NOTE\*\***

Reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any stage of the recruitment process. Requests for accommodation must be made through the Yuma County Human Resources Department in advance of the event, or as soon as practical, so that necessary arrangements can be made (928) 373-1013 OR TDD (928) 373-1013.

**Apply:**  
**Yuma County Human Resources - 198 S. Main St., Yuma, AZ 85364**  
**Phone: (928) 373-1013 Fax (928) 373-1153 Job Line (928) 373-6090**  
**Applications can be filed online at: [www.yumacountyaz.gov](http://www.yumacountyaz.gov)**  
**See Reverse Side For More Information**

# DEPUTY SHERIFF

**EXAMPLES OF WORK:** *(Illustrative Only)* Patrols assigned area for the prevention of crime, enforcement of laws and protection of life and property; responds to emergency and non-emergency calls for service; conducts preliminary and follow-up investigations on crimes and traffic collisions; arrests violators of laws; identifies and interviews witnesses, victims and criminals, prepares and maintains detailed reports and documentation; secures accident and crime scenes, and responsible for crowd control; administers first aid; identifies, collects and secures evidence, and maintains chain of evidence for criminal investigations. Apprehends, detains and searches suspects, and cites or arrests for civil and criminal law violations; transports and books arrestees; assists in surveillance work; executes various writs, subpoenas and court orders; appears in court to present evidence and/or testify as a witness; maintains patrol vehicle and equipment according to Department standards; conducts police related community awareness; regular and reliable attendance; performs other duties as assigned.

## **KNOWLEDGE, SKILLS AND ABILITIES:**

**Knowledge of:** Yuma County policies and procedures; County, state and Federal laws, regulations and ordinances; Sheriff's department policies and procedures; law enforcement principles, methods, practices, equipment and procedures; the geography, roads, and streets of Yuma County; law enforcement investigation principles; Bloodborne pathogens; and hazardous materials, conditions and devices.

**Skill in:** learning and applying law enforcement principles, rules, techniques and the proper use of issued equipment; managing situations firmly, courteously, tactfully and impartially; applying good judgment and making effective decisions under pressure; the use of firearms, motor vehicles and other law enforcement equipment; preparing clear, comprehensive, and accurate reports; interviewing and dealing impartially with people of different social, economic, and ethnic backgrounds; administering first aid and CPR; operating computerized technology and job-related software applications.

**Ability to:** work independently with minimal supervision; comprehend, retain, and recall factual information; maintain proficiency in the use of assigned firearms; establish and maintain effective working relationships with supervisors, employees, other agencies, and the public; follow written and verbal instructions; communicate effectively verbally and in writing; exercise good judgement in safeguarding confidential or sensitive information; perform the essential functions of the job specifications with or without a reasonable accommodation.

## **Specialty Assignments:**

An employee in this class series may receive work assignments in any or all of the following: boating safety and enforcement, criminal investigations, field training, intelligence unit, K-9, recruit training, and/or narcotics task force. Employees assigned to specialty units perform additional duties, and are required to have additional knowledge, skills, and abilities. In addition, employees must be able to obtain and maintain certain certifications and clearances. Employees assigned to specialty units must be off probation, and may have to successfully pass an oral board interview and/or other relevant testing. Employees are eligible to receive specialty pay when assigned for a period of time. Once an employee is removed from the specialty duty, the employee is no longer eligible for the specialty pay.

### **Boating Safety and Enforcement**

Patrols Yuma County waterways to enforce boating laws; assists with stranded and disabled watercrafts; conducts search and rescue operations, to include, transportation of victims to emergency medical services; assists Federal and state agencies in locating/citing state level infractions; conducts boater education and

## DEPUTY SHERIFF

### **Boating Safety and Enforcement (cont.)**

public relation events on boating safety; conducts routine maintenance on patrol vessels, to include oil changes and minor mechanical issues.

#### **Knowledge, Skills, and Abilities:**

Knowledge of state boating laws; watercraft survival and tactics; geographic locations of Yuma County waterways; patrol vessel maintenance. Skill in investigating boating collisions; operating watercrafts. Ability to swim; drive patrol vehicle with attached trailer.

### **Criminal Investigations**

Receives and conducts in depth investigations of serious and complex criminal cases involving sex crimes, homicides, kidnappings, arson, fraud, etc.; conducts multiple suspect, witness, and victim interviews; collects and photographs evidentiary materials, such as, fingerprints, bodily fluids, gunshot residue, and other forensic trace evidence; examines evidence to establish probable cause in order to obtain search warrants and subpoenas; partners and provides assistance to patrol deputies and other agencies.

#### **Knowledge, Skills, and Abilities:**

Knowledge of complex interviewing tactics, to include, basic forensic interview tactics for child crimes and sex crimes; RapidHit DNA equipment. Skill in technical photography and collecting trace evidence; processing crime scenes; critical thinking. Ability to work on call status and varying shifts; examine sensitive, graphic, and disturbing images/scenes for long periods of time during an investigation; continuously adapt to high stress environments; maneuver interviews with various techniques/tactics.

### **Field Training**

Observes, supervises, and mentors deputies in training; instructs and evaluates deputies regarding Sheriff's Office policies and procedures, officer safety techniques, state laws and application, and how to research/investigate; conducts daily performance evaluations highlighting accomplishments and deficiencies; completes end of phase evaluations with recommendations for continuation or additional training; devises detailed plan for additional training to correct deficiencies.

#### **Knowledge, Skills, and Abilities:**

Knowledge of methods, practices, and techniques of instruction and evaluation; Sheriff's Office Field Training Manual. Skill in mentoring, motivating, leading, and supervising deputies; providing clear and concise instruction. Ability to provide conventional instruction, as well as innovative and practical training techniques; provide constructive criticism.

### **Intelligence Unit**

Proactively reviews and assesses police reports, exclusive databases, and subject interviews in order to identify threats in an effort to anticipate, monitor, prevent, and curtail criminal activity in Yuma County; provides patrol, specialty units, and command staff with intelligence of potential threats or investigative information in order to deploy resources; installs, monitors, and maintains equipment and databases issued to the unit, to include, Buckeye Cameras, Advanced License Plate Readers, etc.; collaborates and assists other local, state, and Federal agencies.

#### **Knowledge, Skills, and Abilities:**

Knowledge of current events, politics, and trends; social media platforms; research methods. Skill in collecting, analyzing and evaluating data; predicting crimes, threats, and solving cases; being detail-

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# DEPUTY SHERIFF

**Intelligence Unit Knowledge, Skills, and Abilities (cont.):** oriented. Ability to see patterns in information to classify threats and trends; organize, summarize, and present data; pass a Federal background check for a security clearance.

## **K-9 Handler**

Conducts visual pre-inspection of area to be searched with K-9 in order to identify potential hazards, such as, sharp objects, exposed narcotic substances, chemicals, poisons, hiding persons, other animals, etc.; establishes search pattern prior to deployment of K-9; deploys K-9 utilizing trained tactics and methods to search/clear residential areas, vehicles, and large open fields; provides continuous care for K-9 on and off duty, to include, kennel maintenance and cleaning, exercise, socialization, and veterinary appointments; conducts public relation demonstrations at schools and community events promoting drug prevention and K-9 education; manages and maintains narcotic substances, to be utilized as training aides for K-9 teams.

### **Knowledge, Skills, and Abilities:**

Knowledge of standards and techniques to care and maintain canine 24 hours a day; methods, practices, and techniques relating to canine detection of narcotics, contraband, persons, etc. Skill in deciphering subtle signals and changes in behavior from canine; determining search patterns depending on weather, environmental conditions, and location. Ability to work on call status and varying shifts; control the canine at home and during work hours in order to avoid potential liabilities; maintain Narcotics Detection K-9 Certification

## **Recruitment Training Officer**

Oversees, evaluates, and coordinates the daily recruit activities at the Arizona Western College Law Enforcement Training Academy (LETA); instructs classes per Arizona Peace Officer Standards and Training (AZPOST) curriculum; assists in the design, development, implementation, and evaluation of state and local law enforcement programs and courses; assists in preparation of curriculum materials, and program/course evaluation; mentors and provides support to recruits.

### **Knowledge, Skills, and Abilities**

Knowledge of methods, practices, and techniques of instruction and evaluation; Arizona Peace Officer Standards and Training (AZPOST) physical and teaching requirements. Skill in mentoring, motivating, leading, and supervising recruits; provide clear and concise instruction. Ability to provide conventional instruction, as well as innovative and practical training techniques; provide constructive criticism; possess and maintain AZPOST General Instructor certification and/or other specialty certifications, to include, firearms, defensive tactics, physical training, etc..

## **Narcotics Task Force**

Investigates narcotics activity in an effort to disrupt trafficking, sales, and distribution of illegal narcotics by targeting, arresting, and prosecuting suspects; creates and maintains professional relationships with multiple confidential informants; conducts interviews and debriefs of informants, witnesses, and violators to gather evidence for search warrants, affidavits, and complaints; assigns, guides, and directs resources based on surveillance, trends, and intelligence.

### **Knowledge, Skills, and Abilities:**

Knowledge of complex interviewing tactics, current trends pertaining to narcotics, smuggling patterns, pricing, etc. Skill in critical thinking; developing and using informants; coordinating multi-agency task forces. Ability to work on call status and varying shifts; continuously adapt to high stress environments; maneuver interviews with various techniques/tactics.

## DEPUTY SHERIFF

### WORK ENVIRONMENT/PHYSICAL DEMANDS:

- Work is performed outdoors and in general office environment.
- Work a variety of scheduled shifts, irregular hours and/or on-call status.
- Physical agility to pursue offenders on foot, stop and subdue resisting offenders using necessary force where appropriate, including deadly force.
- Maneuver through and over paved, gravel, rough, uneven, slippery, or turf areas; climb elevations.
- Exposure to dirt, dust, pollen, inclement weather, temperature extremes, traffic hazards, body fluids, communicable diseases; hazardous chemical, firearms, various evidence, and unpleasant orders.

EOE/AA/ADA/M/F/V/D  
DRUG FREE WORKPLACE

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